

Albert Gallatin Area School Board – Regular Meeting Minutes

D. Ferd Swaney Cafeteria

Wednesday, November 15, 2023

MEMBERS PRESENT: President Eric Miller, Vice President Doug Sholtis, Secretary Betty Moser, Treasurer Ryan Porupski, Carla Franks, Carl Planiczka, Jamey Capozza

MEMBERS ABSENT: Paul Dunham, David Howard

ALSO PRESENT: Superintendent Christopher Pegg, Business Manager Vince Belczyk, Solicitor Lee Price

President Miller called the meeting to order at 6:13 pm followed by a moment of Silent Meditation and the Pledge of Allegiance after which all present responded to roll call.

PUBLIC FORUM

Michelle Cartwright addressed the board on a discrepancy between Canvas and Sapphire programs. She stated certain averages do not match us. Superintendent Pegg stated that the Sapphire program is the true grading system and should be used to check a student's grades.

EXECUTIVE SESSION

An Executive Session was held on Wednesday, November 15, 2023 from 5:30 pm – 6:11 pm for personnel.

An Executive Session was held on Monday, November 13, 2023 from 6:35 pm – 7:30 pm for school safety, personnel, student confidentiality, potential litigation, and collective bargaining.

An Executive Session was held on Tuesday, October 24, 2023 from 5:03 pm – 6:10 pm for personnel and potential litigation.

AGENDA

A motion was made by Sholtis second by Capozza to adopt the agenda as presented.

All members present voting in favor of motion.

APPROVE MINUTES

A motion was made by Planiczka second by Franks to approve minutes of the regular meeting held on October 16, 2023.

All members present voting in favor of motion.

TREASURER'S REPORT

A motion was made by Capozza second by Moser to accept the treasurer's report including tax collections for October 2023 and preliminary financial statements as presented.

All members present voting in favor of motion.

BILLS AND PAYROLL

A motion was made by Planiczka second by Capozza to grant permission to pay the following bills and payroll for November 2023.

1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month in the amount of \$2,957,562.60
2. Current month general fund bills in the amount of \$1,450,575.37
3. Cafeteria fund bills in the amount of \$100,162.90

All members present voting in favor of motion.

ACTIVITY ACCOUNTS

A motion was made by Capozza second by Moser to accept activity account report as presented by building principals.

All members present voting in favor of motion.

CAPITAL PROJECTS

A motion was made by Planiczka second by Capozza to grant permission to pay the following bill through Capital Projects:

A-1 Electric Inc. \$77,242.50, payment application #1 and \$91,057.50, payment application #2 for work performed on the Electrical Construction Portion of the Vestibule Project.

Total Capital Projects \$168,300.00

All members present voting in favor of motion.

CENTRAL OFFICE SIGN

A motion was made by Capozza second by Porupski to approve purchase of double-sided full color TekStar outdoor LED sign from Stewart Signs at a cost of \$19,097.00. Price includes freight and applicable discounts. Sign will be located at Central Office. To be paid for using ESSER/District funds.

All members present voting in favor of motion.

FORD BUSINESS SYSTEMS

A motion was made by Planiczka second by Porupski to approve renewal of copier lease and managed print services agreement with Ford Business Systems for 66-month term at a cost of \$10,076.23/month. Proposal includes no cost increase and replacement of current fleet with all new equipment.

All members present voting in favor of motion.

SOLICITOR'S REPORT

None

DISTRICT CALENDAR

A motion was made by Capozza second by Moser to approve the revised 2023-2024 District Calendar as presented.

All members present voting in favor of motion.

RESIGNATION

A motion was made by Capozza second by Sholtis to accept the resignation of Lana Groover, Aide effective November 10, 2023.

All members present voting in favor of motion.

A motion was made by Planiczka second by Capozza to accept the resignation of Alexis McLaughlin, Cafeteria employee effective, October 9, 2023.

All members present voting in favor of motion.

A motion was made by Capozza second by Franks to accept the resignation of Liana Addis, Special Education Instructor with the last day of employment effective December 15, 2023.

All members present voting in favor of motion.

A motion was made by Planiczka second by Sholtis to accept the resignation of Joseph Walsh, JROTC Instructor with the last day of employment effective December 20, 2023.

All members present voting in favor of motion.

LEAVE OF ABSENCE/RETIREMENT

A motion was made by Capozza second by Sholtis to grant Kelly Gates, Central Office Secretary a leave of absence to commence April 2, 2024 through April 25, 2025 official retirement date.

All members present voting in favor of motion.

Superintendent Pegg congratulated and recognized Kelly on her 25 years of service to the district as the bookkeeper and wished her a long healthy and happy retirement.

RETIREMENT

A motion was made by Planiczka second by Sholtis to accept the retirement of Brenda Fischer, Bus Monitor effective December 20, 2023.

All members present voting in favor of motion.

Superintendent Pegg congratulated Brenda on her 11 years of service to the district and wished her the best on her retirement.

SABBATICAL

A motion was made by Sholtis second by Porupski to grant Brooke Patterson, middle school instructor a half-term Sabbatical to commence October 31, 2023 through April 2, 2024.

All members present voting in favor of motion.

LEAVE OF ABSENCE

A motion was made by Planiczka second by Capozza to grant Charles Myers, Maintenance employee a leave of absence from October 25, 2023 through January 25, 2024.

All members present voting in favor of motion.

A motion was made by Planiczka second by Capozza to grant Kendra Guthrie, Custodian a leave of absence from October 11, 2023 through October 26, 2023.

All members present voting in favor of motion.

A motion was made by Planiczka second by Franks to grant Courtney Magerko, Middle School Instructor a parental leave of absence commencing November 15, 2023, tentatively to return to work January 2025 school year; using accrued sick days during leave as permitted by the Collective Bargaining Agreement.

All members present voting in favor of motion.

FMLA

A motion was made by Capozza second by Franks to grant Kendra Guthrie, Custodian an intermittent FMLA to commence October 27, 2023.

All members present voting in favor of motion.

NEW HIRE

A motion was made by Capozza second by Moser to hire Nicholle Knox for the 4.5 hour cafeteria position at D. Ferd Swaney.

All members present voting in favor of motion.

AWARD POSITIONS

A motion was made by Capozza second by Moser to award the following positions according to contract

1. Stephane Jenkins – 3.5 hour cafeteria position at Masontown Elementary
2. Tracie Reese – 4.5 hour cafeteria position at AL Wilson Elementary
3. Roxane Shultz – 4.25 hour cafeteria position at AG High School

4. Carrie Wotring – 4.5 hour cafeteria position at AG High School
 5. Ashtin Primus – Special Education Instructor at AG High School effective 2024/25 school year
 6. Tiffany Duncan – Special Education Instructor at AG North effective 2024/25 school year
 7. Michelle Dougherty – Special Education Instructor at AG High School effective 2024/25 school year
- All members present voting in favor of motion.

COACHES

A motion was made by Planiczka second by Capozza to hire the following High School Coaches for one season during the 2023-24 school year.

1. Jeremy Keefer - Head Track and Field
2. Gary Serock - Head Softball
3. Buddy Quertinmont – Assistant Girls Basketball
4. Harley Constable – Assistant Wrestling
5. Robert English – Volunteer Assistant Boys Basketball

All members present voting in favor of motion.

A motion was made by Planiczka second by Sholtis to hire the following Middle School Coaches for one season during the 2023-24 school year.

1. Baylee Powell - Head Volleyball
2. Kristin Dunham – Assistant Volleyball
3. Tim Kelley – Head Wrestling
4. Andrew McIntyre, Gilbert (Jay) Morris – Volunteer Wrestling

All members present voting in favor of motions.

SUBSTITUTE LIST

A motion was made by Porupski second by Moser to grant permission to add the following to the substitute list pending receipt of all proper documents.

Professional: Jessie Risha, Kiley Dugan; Non Professional: Kenneth Lewis, Nicholle Knox

All members present voting in favor of motion.

FACILITY USE

A motion was made by Capozza second by Franks to grant permission to AG Class of 2028 Semi-Formal Committee to use AG South cafeteria and gym on October 27, 2023 from 5:30 pm – 8:30 pm for school dance; Jennifer Baukol
All members present voting in favor of motion.

A motion was made by Moser second by Capozza to grant permission to AG Middle School Cheer to use AG South cafeteria and gym on November 17, 2023 from 5:30 pm – 8:30 pm for school dance; Brooke Patterson

All members present voting in favor of motion.

A motion was made by Capozza second by Moser to grant permission to George J. Plava 5th grade committee to use George Plava Elementary cafeteria on November 17, 2023 for distribution of fundraiser from 4:00 pm – 6:00 pm; Megan Hadenak

All members present voting in favor of motion.

A motion was made by Planiczka second by Sholtis to grant permission to AG Youth Wrestling to use AG High School cafeteria and gym on December 9, 2023 and January 21, 2024 from 5 am – 8 pm for Keystone Site matches; Amber Wheeler

All members present voting in favor of motion.

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A motion was made by Planiczka second by Moser to grant permission to Middle School Boy's Basketball to use AG South cafeteria and gym on December 15, 2023 from 5:00 pm – 9:00 pm for fundraiser dance; George Daniels
All members present voting in favor of motion.

A motion was made by Capozza second by Franks to grant permission to Plava PTO to use George Plava Elementary cafeteria for PTO meeting on November 15, 2023 from 4:45 pm – 6:00 pm.
All members present voting in favor of motion.

SAS ADMINISTRATOR CONFERENCE

A motion was made by Planiczka second by Capozza to grant permission for five administrators to attend the Standards Aligned System (SAS) Successful Leadership conference in Hershey from December 11 through 13, 2023.
All members present voting in favor of motion.

PASBO CONFERENCE

A motion was made by Planiczka second by Capozza to grant permission for Vince Belczyk to attend the PASBO Conference in Hershey, PA from March 5, 2024 through March 8, 2024 at a cost not to exceed \$2,000.00.
All members present voting in favor of motion.

DONATION

A motion was made by Planiczka second by Franks to accept the donation of an elliptical machine from Mr. and Mrs. Herb Reese for use in the high school athletic department.
All members present voting in favor of motion.

LERTA

A motion was made by Sholtis second by Franks to table the month to adopt Resolution approving LERTA for German Township, as presented.
Motion Tabled

DENTAL EXAMS

A motion was made by Capozza second by Planiczka to accept Cornerstone Care, Inc. agreement to perform school dental exams for the 2023-24 school year.
All members present voting in favor of motion.

ADJOURNMENT

The Re-Organization meeting, Work Session and Regular Meeting for December will be held on Monday, December 4, 2023 at 6:00 pm in the D. Ferd Swaney cafeteria.

Superintendent Pegg thanked Carla Franks and Jamey Capozza for their service on the school board and wished them well.

A motion was made by Capozza second by Moser to adjourn the meeting at 6:42 pm.
All members present voting in favor of motion.

